Unit 3: Professional Practice

Assignment Brief 2

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| Student Name/ID Number |  |
| Unit Number and Title | Unit 3: Professional Practice |
| Academic Year |  |
| Unit Tutor |  |
| Assignment Title | Assignment 2: Continuing professional development |
| Issue Date |  |
| Submission Date |  |
| Submission Format | |
| ***Format:***   * This is a ***group*** assignment. * You must use font Calibri size 12, set number of the pages and use multiple line spacing at 1.5. Margins must be: left: 1.25 cm; right: 1 cm; top: 1 cm and bottom: 1 cm. * You should use in text references and a list of all cited sources at the end of the essay by applying Harvard referencing style. * The recommended word limit is 4*500-5000 words (+/-10%)*, excluding the tables, graphs, diagrams, appendixes and references. You will not be penalized for exceeding the total word limit. * The cover page of the report has to be the Assignment front sheet 2 (to be attached with this assignment brief). * At the end of this course, reprensentative students in groups need to present their group work.   ***Submission***   * The form of submission will be a soft copy posted on <http://cms.btec.edu.vn/>. * Remember to convert the word file into **PDF file** before the submission on CMS.   ***Note:***   * The individual Assignment *must* be your own work, and not copied by or from another student(s). * If you use ideas, quotes or data (such as diagrams) from books, journals or other sources, you must reference your sources, using the Harvard style. * Make sure that you understand and follow the guidelines to avoid plagiarism. Failure to comply this requirement will result in a failed assignment. | |
| Unit Learning Outcomes | |
| This assignment consists 2 learning outcomes:  LO3 Discuss the importance and dynamics of working within a team and the impact of team working in different environments.  LO4 Examine the need for Continuing Professional Development (CPD) and its role within the workplace and for higher-level learning. | |
| Transferable skills and competencies developed | |
| * The growth of team working * The development of skills of buidling CPD plan. * Understanding some motivational theories. * The assessment of team dynamics. | |
| **Vocational scenario** | |
| You are a manager at a software development company, and your team has just been tasked with creating a new app for a client. This app is expected to be highly complex and innovative, and the client has set very ambitious goals for its features and functionality. To ensure that your team is well-equipped to deliver the project successfully, you decide to create a development plan that outlines the responsibilities, performance objectives, and required skills for each team member. | |
| Assignment activity and guidance | |
| **Table of content**  **I. Introduction**  **II. Main body**  **2.1. Discuss the importance of team dynamics in the success and/or failure of group work. (P5)**  **2.1.1. The definition of team dyanamics**  **2.1.2. Benne and Sheat’s group roles**  **2.1.3. The importance of team dynamics in the success/failure of group work**  **2.1.4. The roles of each member in your team**  **2.2. Work in a team to achieve a defined goal. (P6)**  Task: Designing a website or an app.  **2.2.1. The goals of your team**  **2.2.2. The responsibility of each member**  **2.2.3. The results of group work**  The results of group work including slides and scripts  **2.2.4. Assess your team work**  **2.3. Discuss the importance of CPD and its contribution to own learning and motivation. (P7)**  **2.3.1. Definition of CPD**  **2.3.2. Why CPD importance**  **2.3.3. CPD contribution to own learning**  **2.4. Review different motivational theories and the impact they can have on performance in the workplace. (P8)**  **2.3.1. What is motivation?**  **2.3.2. Expectancy model’s Alderfer**  **2.3.3. Vroom’s motivational theory**  **2.3.4. The impact of motivational theories on performance of workplace**  **2.5. Produce a development plan that outlines responsibilities, performance objectives and required skills for future goals. (P9)**  **2.5.1. Setting goals**  **2.5.2. Development plan** | |
| **Recommended Resources**  **Please note that the resources listed are examples for you to use as a starting point in your research – the list is not definitive.** | |

**Learning Outcomes and Assessment Criteria**

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| Pass | Merit | Distinction |
| **LO3** Discuss the importance and dynamics of working within a team and the impact of team working in different environments | |  |
| **P5** Discuss the importance of team dynamics in the success and/or failure of group work.  **P6** Work in a team to achieve a defined goal. | **M4** Analyse team dynamics, in terms of the roles that group members play in a team and the effectiveness in terms of achieving shared goals. | **D3** Critically evaluate your own role and contribution to a group scenario.  **D4** Evaluate a range of evidence criteria that is used as a measure for effective CPD. |
| **LO4** Examine the need for Continuing Professional Development (CPD) and its role within the workplace and for higher-level learning | |
| **P7** Discuss the importance of CPD and its contribution to own learning and motivation.  **P8** Review different motivational theories and the impact they can have on performance in the workplace.  **P9** Produce a development plan that outlines responsibilities, performance objectives and required skills for future goals. | **M5** Justify the role of CPD and development planning in building motivation. |